

DeKalb County Eastern Community School District
300 East Washington Street, Butler, IN 46721

SCHOOL MEDICATION REQUIREMENTS

To Parent or Guardian:

It is recommended that medications be given at home whenever possible. However, recognizing the necessity of some children to have medication while attending school, the following requirements must be observed to comply with school policy, in accordance with 511 IAC 7-36-9:

1. The medications (pill or liquid) must be sent to school in the original doctor's or pharmacy's container, labeled by them with the name of the medication, the amount of medication to be given, the time of day to be taken, and the expected duration that the medication is to be taken.
2. The physician's name and the student's name must be on the label for prescription medication.
3. The permission form to give non-prescription and/or prescription medication must be signed by the parent or legal guardian of the child.
4. If the medication is to be terminated prior to the date on the prescription or permission form, the written and dated consent or withdrawal of consent of the parent is required.
5. When medications are missed at home before school begins, we will not give make-up doses at school without direct contact (note/telephone call).
6. Medication that is possessed by a school for administration during school hours or at school functions for a student in grades kindergarten through grade 8 may be released only to:
 - a. The student's parent; or
 - b. An individual who is:
 - i. At least 18 years of age; and
 - ii. Designated in writing by the student's parent to receive medication.
 - iii. A school corporation may send home medication that is possessed by a school for administration during school hours or at school functions with a student in grades 9-12 if the student's parent provides written permission for the student to receive the medication.

In case you need medication at home as well as at school, your pharmacist will give duplicate, labeled containers upon request.

If medication is sent to school with your child and these requirements are not followed, the medication will not be given.